

Week	Dates	Topic(s)	Leadership		Science & Design		Outreach	
			Video	Assignment	Video	Assignment	Video	Assignment
1	Jan 16th - Jan 19th	Project Introduction	Project Introduction		Project Introduction		Project Introduction	
2	Jan 22nd - Jan 26th	Request for Payload "Live Intro"	Request for Payload	Watch RFP Video	Request for Payload	Watch RFP Video	Request for Payload	Watch RFP Video
3	Jan 29th - Feb 2nd	Mission & Science Objectives Requirements Science Traceability Team Identity & Outreach	TPR #1 Preparation	Complete TPR #1 template	Mission & Science Objectives Requirements	Choose science objective Start Science Trace Matrix 4 Types of Requirements	Team Identity Online Outreach Plan & Options Outreach Reporting	Develop team name, logo, & slogan Create profiles & Intro post
4	Feb 5th - Feb 9th	Team Progress Report #1		Assign action items		Update TPR per comments		Update TPR per comments
5	Feb 12th - Feb 16th	Alternatives & ConOps On-line Outreach Plan	TPR #2 Preparation Complete Complete Team Forms	Complete TPR #2 Template	Alternatives & ConOps	Create 2 Alternatives	ACE Planning & Procedures Outreach Activity Tutorials	Develop plan for on-line outreach Watch demo tutorials for specific activities of interest
6	Feb 19th - Feb 23rd	Team Progress Report #2		Assign action items		Update per TPR comments		Update per TPR comments
7	Feb 26th - March 1st	Concept Selection Trade Study Material Selection Trade Study Outreach Checkup	Scary Video	Start on TPR #3 Template	Concept Selection Trade Study Material Selection Trade Study	Concept Selection Trade Study on at least 2 alternatives	Outreach Checkup	Continue ACES Continue posting
8	March 4th - March 8th	Engineering Analysis End of Semester Preparation	PCP Video TPR #3 Preparation Lessons Learned	Complete TPR #3 Template Download PCP template & begin completing	Engineering Analysis: - Introduction - Orbiter - Surface Lander - Batteries	Complete engineering analysis for review at TPR #3	Open House Poster	Continue ACES Continue posting Start OH Poster
9	March 11th - March 15th	Spring Break (Flex Week)						
10	March 18th - March 22nd	Team Progress Report #3		Assign action items		Update TPR per comments		Update TPR per comments
11	March 25th - March 29th	PCR Preparation Lessons Learned Risk Analysis	PCR Preparation Lessons Learned PCR Criteria	Complete PCR template Complete Lessons Learned	PCR Preparation Lessons Learned Risk Analysis	Complete PCR template Lessons Learned slides Complete Risk Analysis	PCR Preparation Lessons Learned	Complete PCR template Complete Lessons Learned slides
12	April 1st - April 5th	Work Week						
13	April 8th - April 12th	<u>Payload Concept Review</u>		Assign action items		Update per PCR comments		Update per PCR comments
14	April 15th - April 19th	FR Logistics	FR Logistics	Update slides	FR Logistics	Update slides	FR Logistics	Update slides
15	April 22nd - April 26th	Final Review Practice		Update FR briefing		Update FR briefing		Update FR briefing
16	Friday, May 3rd	Final Review/Open House						

*BOLD denotes Visits/Virtual Meeting, UNERLINED denotes Virtual Meeting for ALL teams

*InSPIRESS holds the right to change the calendar

Deliverables	Due Date
MAR #1	Thursday, February 29th
MAR #2	Friday, March 29th
Payload Concept Proposal	Wednesday, April 10th
Open House Poster	Friday, April 26th
Online Outreach Evaluation	Friday, April 26th
MAR #3	Monday, April 29th
Final Review Presentation	Monday, April 29th